

POSITION DESCRIPTION

POSITION DATA

Title: CLUB COACH
Organisation: *Club name here*
Reports to: CLUB CHAIRMAN, CLUB CAPTAIN

Functional Relationships

Team Manager	The Players
Supporters	Media

POSITION SUMMARY

To plan, control and implement the activities set down by the committee, by being aware of your responsibilities, obligations, who you are accountable to and your entitlements with due regard to Club policies and procedure.

DUTIES

- To develop a successful team
- By using your coaching skills, develop and enhance those players under your control
- To develop your own coaching skills by meeting all national and regional organisation criteria for the appropriate grade or age group level coached
- To instil pride in the Club by high team performance at all levels

KEY RESULT AREAS

- Team results
- Individual player improvement
- Accountability

PRE-SEASON

- Meet with relevant committee to understand your role
- Discuss with team member selection process
- Be aware of all games where your potential players are involved i.e. clubs and Sub Union rep matches, invitation matches, tournaments, etc
- Be aware of all rule changes, training techniques. Arrange to attend coaching seminars etc, arranged by (Provincial Union Name)
- With team manager, arrange for all pre competition activities, trial dates, trainings etc and what assistance is needed – i.e. physios, specialised training
- Communicate at all times with Club Captain on requirements from Club
- Along with the Manager, set team standard with respect to dress, behaviour, expectations sponsor obligations

DURING SEASON

- Plan each training session in advance and liaise with team manager your requirements
- Ensure specialised help is available wherever you require it i.e. front row coaching
- On match day organise proper warm up/down programmes, meeting with the referee is a good idea
- Ensure all players meet all requirements for your competition
- Make sure all injuries are properly treated
- With the Manager make sure all judicial matters and responsibilities of the player concerned are organised
- Liaise with national and regional selectors for inclusion of top players in their selections

END OF SEASON

- Prepare, with your Manager, a full team report
- Include comments on individual players
- Identify elite or promising players and identify their needs
- Make sure all players eligible for NZ or regional development squads have been nominated
- Decide on your availability for future coaching roles and team preference for next season